



## CHANGING YOUR MAJOR – COLLEGE TRANSITION SEMESTER POLICY

**Planning to change majors? Continuing Fine and Applied Arts (FAA) students** who wish to change to a different major should notify the Undergraduate Academic Affairs (UAA) office of their intentions. Some students may be admitted immediately to another major, either within FAA or in another college. Others may find that further preparation is required. In these cases, students should petition the UAA office for a transition semester to prepare for admission into another major. A student is not required to take required courses in the current major during a transition semester.

**Transition Semester Petitions.** When a petition is approved, the student will be notified in writing when the transition semester is to begin. Students will not be allowed to enroll through the College of Fine and Applied Arts once the transition semester is completed. Students should notify their current advisor of their intention to change majors.

**New Students.** *Students must pursue the major into which they were admitted during their first semester on campus.* The College of Fine and Applied Arts admits new students who have stated that they intend to pursue an FAA program. *Students will not be granted a transition semester prior to or upon their acceptance into the college. Requests from entering students for a transition semester will not be accepted for the student's first semester on campus.* The new student wishing to change majors should wait to submit a request at the beginning of the class registration period for the second semester.

**Students not taking required courses in the major.** Students who are not registered for their required courses and who have not requested a transition semester are failing to make progress toward an FAA degree. These students will be dropped from the college after notification that they have been placed on a transition semester. In such cases, the college will not routinely approve an additional transition semester.

**Arranging to transfer to another major.** Students will need to discuss requirements with the advisor for the intended major and must be granted admission by the relevant college office. To change majors within FAA, students should complete a Curriculum Acceptance Form, and ask the department to submit it with their approval to the UAA office.

**Transferring to a major in another college.** Students are advised that each major has different admission requirements, which often include hours completed and GPA requirements. Some colleges admit students during specific periods of the year. *FAA does not transfer students into another college. Admission into another college at Illinois is the sole responsibility of the student.*